

C.I.A. INTERNAL USE ONLY

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Foreign Documents Division,

DATE: 31 March 1960 STAT

FROM : Chief, Printing Services Division, OL

SUBJECT: New Series of Biographic Cards

REF: Memorandum dated 25 March 1960, to Chief, PSD/OL, from  
Chief, FDD/OO, Subject: Production of New Series of  
Biographic Cards

1. We will meet your requirement to print 90 mats,  
containing biographic data, for 31 copies each, twice a  
month.

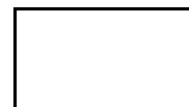
2. It will be incumbent upon your office to have the  
necessary distribution list forwarded to Printing Services  
Division.



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Distribution:

- Orig - Addressee
- 1 - OL (official file)
- 1 - PSD



STAT

OL/PSD:  (31 Mar 60)

STAT

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FOR OFFICIAL USE ONLY

Chief, Printing Services Division, OL

25 March 1960

Chief, Foreign Documents Division, ☐

STAT

Production of New Series of Biographic Cards

REF : Conversation between   
17 March 1960, same subject

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1. On requirement of the intelligence community, Foreign Documents Division proposes to publish biographic information on Eastern Europe military personalities on 5x8 cards.

2. Quantity flow is estimated at 90 dupliat plates (two cards per plate) twice monthly for a distribution requiring 31 sets of cards. Total number of cards per set will vary according to the number of cards required per item.

3. Your division has been servicing a similar FDD project (Soviet Biographic Cards) for several years. We plan that the new project, if you agree, will follow the same production rules and format except for frequency of transmittal. The quantity will be much less than that of the Soviet project.

4. As a result of this project our monthly Military Report on Eastern Europe will be reduced by approximately 50 pages.

If you have no objection we will forward our first requisition for this service on or about 1 April.

J. J. BARNALL

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